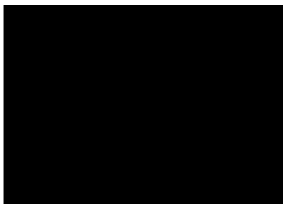


14 June 2023



**WOKINGHAM  
BOROUGH COUNCIL**



**Enforcement and Safety**  
Wokingham Borough Council  
Shute End  
Wokingham  
Berkshire  
RG40 1BN  
**Our Ref:**  
**Your Ref: PR0462**  
**Tel:** 0118 974 6000  
**e-mail:** [Licensing@wokingham.gov.uk](mailto:Licensing@wokingham.gov.uk)

Dear [REDACTED]

**PREMISES LICENCE : Rewind Festival Limited, Temple Island**

Further to your application for a premises licence under the Licensing Act 2003, your new licence is enclosed and you should ensure you are familiar with its conditions.

The licence must be kept at the premises under the control of the holder or a person who works at the premises and has been nominated in writing by the holder.

The summary of the licence must be prominently displayed at the premises together with a notice specifying the position of the person nominated by the holder, if applicable. We recommend you laminate or frame this.

Your licence is valid indefinitely unless there is a call for review. An annual fee is payable.

Yours sincerely

*Ms Sam Eden*

Ms Sam Eden  
**Customer Delivery Officer**

Enc/Premises Licence

# Licensing Act 2003 Premises Licence

# PR0462



**WOKINGHAM  
BOROUGH COUNCIL**

**Enforcement & Safety Service  
Wokingham Borough Council  
Shute End  
Wokingham  
Berkshire  
RG40 1BN**

## Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDANCE SURVEY MAP REFERENCE OR DESCRIPTION

**Rewind Festival Limited**  
Temple Island, River Thames, Remenham

WHERE THE LICENCE IS TIME LIMITED THE DATES

Start: 25 March 2019

End: Indefinite

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

Plays  
Films  
Live Music  
Recorded Music  
Performance of Dance  
Other Entertainment Similar to Live or Rec Music or Dance Performance  
Late Night Refreshment  
Supply of Alcohol

THE OPENING HOURS OF THE PREMISES:

Mon 00:00-14:00  
Fri 09:00-00:00  
Sat 00:00-00:00  
Sun 00:00-00:00  
Seasonal Variations:  
Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES:

Plays	<p>Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00 Indoors and Outdoors Seasonal Variations: Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Films	<p>Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00 Films may be shown outdoors and / or in temporary structures- either standalone or as a backdrop to other performances. Film soundtracks, where applicable will be amplified. Indoors and Outdoors Seasonal Variations: Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Live Music	<p>Fri 11:00-01:00</p>

	<p>Sat 11:00-01:00 Sun 12:00-01:00</p> <p>Amplified performances of live music. After 2300 on each day, music noise levels will be reduced to a level agreed with Licensing Authority prior to event, as part of the Noise Management Plan.</p> <p>Indoors and Outdoors</p> <p>Seasonal Variations: Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Recorded Music	<p>Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00</p> <p>Performances of pre-recorded music; pre-recorded music as incidental backdrop to arts and cultural performances.</p> <p>After 2300 on each day, music levels will be reduced to a level agreed with Licensing Authority prior to event, as part of the Noise Management Plan.</p> <p>For the avoidance of the doubt, DJ sets are performances of recorded music.</p> <p>Indoors and Outdoors</p> <p>Seasonal Variations: Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Performance of Dance	<p>Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00</p> <p>Standalone dance performances as part of arts and culture programme; dancing as part of live music and DJ performances.</p> <p>Indoors and Outdoors</p> <p>Seasonal Variations: Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Other Entertainment Similar to Live or Rec Music or Dance Performance	<p>Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00</p> <p>Performance of walk around theatre or circus; other forms of arts performance - to form part of wider programme of content within the event.</p> <p>Indoors and Outdoors</p> <p>Seasonal Variations: Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Late Night Refreshment	<p>Fri 23:00-01:00 Sat 23:00-01:00 Sun 23:00-01:00</p> <p>Hot and cold food and hot drinks; served from food concessions</p> <p>Indoors and Outdoors</p> <p>Seasonal Variations: Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Supply of Alcohol	<p>Fri 12:00-01:00 Sat 12:00-01:00 Sun 12:00-01:00</p> <p>Seasonal Variations: Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF PREMISES

On Premises

# Licensing Act 2003 Premises Licence

# PR0462

## Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Rewind Festival Limited, 30 St John Street, London, EC1M 4AY  
Telephone: 07957 362363  
steve@sjpents.co.uk

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

08915210

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORIZES THE SUPPLY OF ALCOHOL

Mr Benjamin Turnbull, [REDACTED]

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORIZES FOR THE SUPPLY OF ALCOHOL

Licence Number: LICPL/14/151525

Issued By: Kensington and Chelsea

Date of Issue: 11 May 2023



**Signature of Authorised Officer**

New Premises Application - 25/03/2019  
Variation of DPS - 31/07/2019  
Variation of DPS - 04/12/2020  
Change of Registered Address - 04/12/2020  
Variation of DPS - 18/08/2022  
Review of Premises Licence - 09/05/2023

### ANNEXES

#### Annex 1 – Mandatory Conditions under the Licensing Act 2003

##### Mandatory Condition – Supply of Alcohol

- 1) that no supply of alcohol may be made under the premises licence
  - a) at any time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence, or his personal licence is suspended: and
- 2) that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

##### Mandatory Condition – Door Supervisors

- 1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must be licensed by the Security Industry Authority.
- 2) But nothing in subsection (1) requires such a condition to be imposed-
  - a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or
  - b) in respect of premises in relation to -
    - i. any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
    - ii. any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under the Act).
- 3) For the purposes of this section-
  - a) security activity means an activity to which paragraph 2(1)(a) of the Schedule applies, and
  - b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of the Schedule.

##### Mandatory Condition: Exhibition of Films

- 1) Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
- 2) Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
- 3) Where—
  - a) the film classification body is not specified in the licence, or
  - b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.
- 4) In this section—  
“children” means persons aged under 18; and “film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c. 39) (authority to determine suitability of video works for classification).

##### The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014 (in force 1 October 2014)

- 1) (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- 2) (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of
- 3) alcohol for consumption on the premises –
  - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
    - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
  - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 2) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably

available.

- 3) (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.  
 (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.  
 (3) The policy must require individuals who appear to be the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
- a) a holographic mark, or  
 b) an ultraviolet feature.
- 4) The responsible person must ensure that -
- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
- i. beer or cider: ½ pint;  
 ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and  
 iii. still wine in a glass: 125 ml;
- b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”
- 5) (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.  
 (2) For the purposes of the condition set out in paragraph 1 -
- a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979  
 b) “permitted price” is the price found by applying the formula -

$$P = D + (D \times V)$$

Where—

- (i) P is the permitted price,  
 (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and  
 (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
- (i) the holder of the premises licence,  
 (ii) the designated premises supervisor (if any) in respect of such a licence, or  
 (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994
- (1) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (4)
- 1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- 2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## Annex 2 – Conditions consistent with the operating schedule

### a) General

The number of events held on the site under this licence per calendar year shall be limited to one. This application is for the festival permitted under the existing Premises Licence numbered PR0338. The purpose of making this application is:

1. To increase the permitted capacity to 23,000.
2. To increase the hours to reflect the festival may incorporate camping.
3. To provide a more robust operating schedule which if the licence is granted will be incorporated into the conditions of the licence.
4. To enable the festival to include a bank holiday Monday

- If this licence is granted as applied for, the existing licence PR0338 will be surrendered.
- 'Event' is defined as a maximum of a three day long ticketed music, arts and cultural festival, finishing on the early morning of the fourth day; comprising performances of dance, live and recorded music, film screenings and anything of similar description plus the sale of alcohol and late night refreshments. The event may include camping.
- The organiser will give at least 6 month's prior written notice of the dates of the proposed Event to West Berkshire & Wokingham Shared Service Licensing Officer, Thames Valley Police Events Planning Officer and the Event Planning Manager for West Berkshire & Wokingham Shared Service Emergency Planning and the Fire Safety Officer for Royal Berkshire Fire and Rescue, West Berkshire & Wokingham Shared Service Event Safety Advisory Group (SAG) and local residents as agreed with the Licensing Authority from time to time.
- The organiser will attend the appropriate number of SAG meetings at the discretion of the SAG and Event Organisers.
- The organiser will provide a draft Event Safety Management Plan (ESMP) at least three months prior to each Event. The ESMP must be approved with the SAG at least one month prior to the Event. Any changes to be made to the ESMP after its approval by the SAG must be approved by the Licensing Authority. The ESMP will include, but not be limited to the following:
  1. Event Overview – inc. details of proposed entertainment
  2. Event Contacts
  3. Measures to address the Licensing Objectives
  4. Organisational Structure, Roles & Responsibilities
  5. Crowd Management Plan – inc. plans for ingress, egress, dispersal and evacuation
  6. Security and Stewarding Plan
  7. Alcohol Management Plan
  8. Crime Reduction Plan
  9. Capacity Control
  10. Fire Safety Plan
  11. Cleansing
  12. Waste Management Plan inc. litter collection
  13. Communication Plan
  14. Temporary Demountable Structures
  15. Site Safety Plan inc. Safety Rules
  16. Sanitary Facilities
  17. Medical and First Aid Facilities
  18. Concessions
  19. Management of Bars and sale of alcohol
  20. Power and Electrical Installations
  21. Incident and Emergency Plans inc. Major Incident Plan and Cancellation Plan
  22. Transport Plan inc the Traffic Management Plan
  23. Sound Assessment and Noise Management Plan
  24. Provision of Drinking Water
  25. Facilities of Disabled Persons
  26. Welfare Plan (including Lost and Found Children Policy)
  27. Drugs Policy
  28. Lighting Plan
  29. Adverse Weather Plan
  30. Campsite Management Plan (if applicable)
  31. Detailed site plan
- The ESMP will form the framework within which the Event is managed and operated – the conditions and operating schedule procedures defined in the final version of the ESMP will be implemented and adhered to, including towpath patrols and incident logs.
- The organisers will supply the Licensing Authority and SAG with a final site plan including the positions of all structures at least 28 days in advance of the start of the Event.
- Any alterations from the ESMP to the running of the Event made whilst the Event is in operation must be agreed by the Event Liaison Team (ELT).
- The organiser will operate the ELT on site during the Event, which will include representatives of the organiser, responsible authorities and other members of the SAG as agreed appropriate.
- The organisers will obtain completion certification for all temporary structures, power and water installations prior to the Event opening to the public; sign off certificates for temporary structures will be emailed to EHO in advance of the event opening.
- The organisers will hold both public and employers liability insurance to the total of £10 million for each event.
- All staff and contractors will be given a health and safety induction of their first day on site, and must abide by site rules as set by the licence holder. Breach of these rules will result in penalties as set out in the ESMP.
- After each event, a debrief will be held with SAG.
- Prior and after each event the organiser will hold community liaison meetings to discuss the event with local residents.

- Tickets sold in advance will be through established ticket agents that have anti-fraud measures. There will be a box office situated at the festival entrance gate for any ticketing and wristband queries.

**b) Prevention of Crime and Disorder**

- Access to the Event for members of the public will be strictly by ticket only. Staff, artist, trader, supplier and contractor access will only be allowed on display of relevant accreditation. Accreditation will be issued and managed by the Event organisers.
- The organisers will employ the services of recognised and qualified security and stewarding company; this company will produce dedicated security, stewarding and crowd management plans to be shared with SAG and Thames Valley Police one month prior to the event. Only individuals licensed by the Security Industry Authority will be used to guard against unauthorised access or occupation (e.g. door supervision), outbreaks of disorder or damage; each bar will have a dedicated SIA supervisor.
- Additional stewarding staff will provide support; monitoring other areas and patrolling the event. All staff will be vigilant, identify suspicious behaviour and take appropriate action in the prevention crime and disorder. Any ejection from the premises will be in accordance with the policy agreed with Thames Valley Police.
- All security staff and stewards will be easily identifiable and have appropriate training for their duties. A register will be maintained of all stewards and security staff employed before, during and after the Event, containing their full names, date of birth, home addresses, employers, event specific identification and where appropriate their SIA registration details (SIA registered staff will be in position at entrances, bars and stages). These details will be made available to Thames Valley Police and the Licensing Authority. All stewards will be fully briefed on the relevant particulars of the Event. A two-way radio system will be used to maintain communication between event organisers and steward / security management. The organisers will operate a Crime Reduction Plan at the Event.
- An Incident Report Register will be maintained via Security Control – the purpose of the document being to record the time, date and location of notable incidents including anti-social behaviour, refusals and ejections from the Event. Full details of any incidents will be recorded and the Incident Register will be produced for inspection immediately on the request of an authorised officer of the Thames Valley Police and / or Licensing Authority.
- All patrons will be subject to a search as a condition of entry; a discrete search area will be provided. The conditions will be advertised on the website and sent to ticket holders. The search policy will be prominently displayed at each entry. Anyone refusing a search will be denied entry to the Licensed Premises.
- The organisers will operate a Challenge 25 policy for the sale of alcohol. Training of staff in this policy and not to serve drunk customers will be recorded in writing and be made available upon request. Only identification bearing the carrier's photograph and date of birth and either a holographic mark or an ultraviolet feature will be accepted as proof of age.
- Each bar on site will be managed by a personal licence holder responsible to the DPS. Alcohol sales will only be made if the DPS or their deputy is on site. A sufficient number of bar staff will be employed in order to keep down the number of people waiting at a bar are. Staff will advise customers to move between bars as appropriate.
- A refusal log will be kept at each bar to record all incidents in relation to the bars and sale of alcohol on the Licensed Premises.
- The organiser will take all reasonable steps to prevent drunkenness and other disorderly conduct, as per statutory conditions.
- The Event website will be used to publish information for ticket holders on how best to keep themselves and their property safe on site.
- A Supervisor's Register will be maintained at the Event, showing the names, addresses, and up to date contact details for the DPS and all personal licence holders. The register will also state the name of the person who is in overall charge of the Event. The information will be retained for a period of twelve months and produced for inspection in request to an authorised officer.
- Policing arrangements will be reviewed with Thames Valley Police at least three months prior to the first day of the event.

**c) Public Safety**

- Livestock will be removed from the festival site (excluding car parking land) at least 21 days prior to the site build commencing.
- At all times when the premises are open to the public, the Event Director shall be aware of the number of persons on the premises and if requested, give this information to an authorised Officer of the Council, a Fire Officer or Police Officer.
- All Event activity within the Licensed Premises will be controlled with specific reference to the capacity of the venue, the nature of the Event Content and with regard to the recommendations of The Purple Guide or any industry standard replacement guide and the ESMP. The event management team will proceed with the planning with consultation with the Licensing and Responsible Authorities.
- A copy of the Premises Licence and its conditions will be available for inspection at all times.
- The organisers must appoint a suitably competent and appropriate qualified person(s), experienced in the nature



specific nature of the event, to co-ordinate the management of health and safety. Any such person(s) should be involved with, and available to, officers of the Council and site employees during the pre-event planning, site build, throughout the duration of the event and during the site derig and clearance.

- There should be clear division between completion of the site build and access by the public at commencement of the event.
- The organisers will obtain completion certificates for all temporary structures, power and water installation, and prior to the Event opening to the public. All structural calculations and design statements including design, wind loads, anchorage, erection schedule, protection to structural support, protection to guy ropes and flooring structures will be made available to building control.
- Appropriate and proportionate arrangements will be made for fencing, barriers, gate system, security and other provisions to prevent unauthorised access to the Licensed Premises and to manage entry to the Licensed Premises. These arrangements will be specified in the ESMP and will be made in agreement with the SAG.
- The physical layout of the site will be planned with crowd management and flow in mind and the security team will be briefed to prevent overcrowding in audience areas. All entrances, exits and emergency exits will be kept clear at all times and checked regularly for obstructions, hazards and non-slip surfaces. All emergency exits will be capable of being opened by any person, without the need of any additional apparatus.
- All structures will have clear exits with no obstructions from furniture or other items.
- A dedicated blue route will be indicated in the Traffic Management and Emergency Plan and kept clear for access by emergency vehicles at all times.
- The organisers will employ the services of a qualified first aid provider; the numbers of staff will take into account the recommendations of The Purple Guide. A dedicated and clearly signed first aid point will be manned at all times. They will have an adequate and appropriate supply of first aid equipment and materials for the planned event.
- No glass containers or glass bottles shall be sold on the Licensed Premises. No glass will be allowed in the arena area. Any broken glass on site will be cleared immediately or reported to an appropriate member of staff. Plastic or toughened polycarbonate (or similar) serve ware will be used instead, except for performers' drinks in backstage areas where there is no public access. The Event organiser shall take appropriate measures to prevent glass containers or glass bottles being brought on to the Licensed Premises by the public.
- All food concessions will be available for inspection at all times suitable to the Council's Environmental Health Officers. Only concessions that are already registered under the Food Safety and Hygiene (England) Regulations 2013 shall be allowed to provide food and drink. Relevant safety documentation from traders must be collated and ready for inspection in advance of the event and before the scheduled onsite inspection by EHO. All food to be stored or disposed of appropriately.
- Concessions and traders will be responsible for providing their own firefighting equipment.
- Vehicle movement within the Licensed Premises will be limited to those which are essential and will be controlled to ensure safety of the public and staff. The need for large vehicles to manoeuvre and reverse around any areas where ticket holders are present shall be eliminated wherever possible. Where this is not possible, appropriate safety rules as set out in the ESMP will be adhered to.
- The organisers shall ensure that adequate sanitary provisions, hand washing and drying facilities are provided for the number of people expected to attend the Event to the satisfaction of the Licensing Authority and taking into account the relevant recommendations of Purple Guide and be proportional to the gender split and audience profile.
- All generators will be diesel or biofuel driven.
- All electrical installations and equipment will comply within the general requirements at the Electricity at Work Regulations 1989 into account the relevant provisions of the Purple Guide or any replacement guidance. Residual current devices must be used on all electrical power outlets for use by performers on and around stages.
- Additional temporary lighting will be provided to maintain the safe access and egress of attendees on identified routes from the premises for night time events in conjunction with the ESMP. A light check will take place prior to opening.
- Suitable and sufficient fire fighting provision will be provided, in accordance with the Regulatory Reform (Fire Safety) Order. A dedicated fire risk assessment will be circulated to the SAG and the Royal Berkshire Fire and Rescue Service. The Royal Berkshire Fire and Rescue Service are requested to feedback on the document.
- The organiser will collate all its sub-contractors' RAs, method statements, insurance and H&S policies and make these documents available to the Licensing Authority in advance of the Event.

#### d) Prevention of Public Nuisance

- The organiser will employ the services of a qualified noise consultant no later than 3 months before the event to produce a Noise Management Plan that will detail measures that will be put in place to manage noise on site and minimise disturbance to local residents, and to oversee the control of noise throughout the licensed period including the period of setting up and taking down.
- A detailed Noise Management Plan must be shared with SAG and Licensing Authority two months prior to the Event. The plan will include but not be limited to:
  - i) A description of the resources being provided to monitor and control music and environmental noise
  - ii) Details of how music noise levels will be monitored and how this will be translated into active control of music

noise during the event

- iii) Details of recording and logging of music noise data
  - iv) Arrangement for liaison with the Licensing Authority and Environmental Health Department during the event
  - v) Details of noise criteria that will apply to any noise sensitive location and to any monitoring location to include the predicted and agreed music noise levels at any chosen proxy monitoring locations
  - vi) Music noise levels
  - vii) Monitoring locations
  - viii) Music noise times and durations
  - ix) Sound check and rehearsal times and durations
  - x) Details of any works or arrangements which are considered necessary, desirable or good practice to reduce off side sound levels, for example orientation of the main stage, traffic routes, the location and acoustic shielding of generators etc. Details of management arrangements including:
    - The name of person ultimately responsible for noise control on the site and details of line management arrangements and reporting lines
    - Liaison with PA engineers and band engineers
    - Arrangement for the control of visiting sound engineers
    - Information that will be provided to the visiting acts and their support staff regarding the arrangement in place in control for the control of noise - Consideration of incidental noise sources and their management, e.g. noise arising from setting up and dismantling activity (including reversing alarms on vehicles).
  - xi) Details of lines and communication:
    - Between noise team staff, the organiser and the PA contractor
    - Between the noise team and the local authority
    - Between the event and local residents including details of a pre publicised complaint hotline
  - xii) Complaints monitoring and action
  - xiii) Compliance reporting
- The event shall not take place without the noise management plan first being approved by the Licensing Authority. Noise arising from the event shall be managed and controlled in accordance with the approved noise management plan.
  - For the purpose of monitoring of music noise levels during the Event and sound checks, the noise consultants shall contact EHO and agree noise sensitive locations which are to be used to monitor sound levels from.
  - On the Saturday and Sunday between 1100 and 2300, the sound level from amplified music and amplified speech shall not exceed 65dB LAeq, measured over a 15-minute period, at one metre from the façade of noise sensitive residential premises or at proxy monitoring locations as set in the approved noise management plan. The position of each proxy monitoring location and appropriate predicted sound level at each monitoring location shall be agreed before each event by the Licensing Authority.
  - On the other day of the event, between 1100 and 2300, the sound level from amplified music and amplified speech shall not exceed 15dB above the background sound level (LA90) when measured at one metre from the façade of noise sensitive residential premises or at the agreed proxy monitoring locations (see condition \* above)
  - The background sound level (LA90) shall be established for the period between 1100 and 2300 on equivalent days when there is no contribution of sound from the event or from the setting up and dismantling of the event, or when other events are being held at the premises. The background sound level shall be established at the agreed proxy monitoring locations (see condition \* above) The established background sound level shall be recorded within the noise management plan. Thereafter the background sound level shall be reviewed every three years.
  - No amplified speech, amplified music or amplified sound emitted from the premises shall be audible so as to cause unreasonable disturbance within noise sensitive premises, with the windows open in a manner typical for ventilation, before 1100 and after 2300 on any event day.
  - The organisers will carry out a letter drop to residents in relevant locations specified by the Licensing Authority with the pre-event information including sound check times.
  - No steel work shall take place between 2000 and 0800.
  - The event aims to keep all deliveries of equipment, staging, plant, waste collection traders etc to between the hours of 0800 and 1800. The condition does not include the arrival and departure of artists and performers.
  - White noise beepers will be used on plant operating less than 150m from the boundary of residential properties.
  - The organiser shall produce a noise compliant report each year that shall be submitted to the Licensing Authority within one month of the Event. The compliance report shall include, as a minimum:
    - i. Details of the noise monitoring that took place during the event
    - ii. Details of any potential breaches of the noise limits and details of any remedial action that was taken at the time - Details of any noise related complaints received before, during or after the event and details if any remedial action that was taken at the time
    - iii. A copy of the raw noise data collected during the noise monitoring
  - The main access will be via Gate A 'The Pit Road' to minimise disruption to residential properties.
  - The organiser will employ the services of a dedicated traffic management company to undertake a survey of potential

traffic impact and produce a Traffic Management Plan (TMP) that details measures to be put in place that will minimise this impact. The TMP must be shared with the Licensing Authority one month prior to the Event. They will ensure the smooth ingress, egress and where appropriate emergency movement of festival attendee vehicles.

- A recognised waste management company will be contracted to collect litter during and after the Event, including each evening. A thorough litter pick will begin the day after the Event. A Waste Management Plan, including recycling protocol, will be circulated to the SAG. The organiser will identify an area outside the licensed premises where litter dropped by patrons leaving the Licensed Premises will be collected.
- Local residents will be able to contact the organisers on the hotline on Event days for information or with concerns about public nuisance. The hotline phone number will be circulated to residents by letter in advance of the Event.

### e) Protection of Children From Harm

- As a condition of entry all persons under the age of 16 must be accompanied by an adult (over 18).
- The organiser will create a dedicated welfare point which is clearly signed and manned at all times when the Licensed Premises is open to the public. This will be marked on any public literature.
- The organiser will operate a Challenge 25 policy on the sale of alcohol. Anyone who appears under the age of 25 will be asked to produce identification before being served alcohol. Notices will be displayed at all bars indicating this policy and that it is unlawful for person under 18 to purchase alcohol or another person to purchase alcohol on behalf of a person under 18 years of age.
- SIA security staff will be briefed to be on the lookout for minors consuming alcohol.
- All bar staff shall be trained in regard to the Challenge 25 policy. This training will be recorded in writing and be made available upon request of the Licensing Authority.
- The ESMP will include a dedicated lost and found child policy; the organiser will prepare and adhere to a child protection policy.
- The Event will be a family friendly event and as such will include facilities for families including children's changing facilities.
- Any person on the Licensed Premises with the specific duty of looking after children must provide current DBS check information.

### Annex 3 – Responsible Authority Conditions

#### Environmental Health (Annex 2, section d- Prevention of Public Nuisance)

- On the Saturday and Sunday between 1100 and 2300, the sound level from amplified music and amplified speech shall not exceed 65dB LAeq, measured over a 15-minute period, at one metre from the façade of noise sensitive residential premises or at proxy monitoring locations as set in the approved noise management plan. The position of each proxy monitoring location and appropriate predicted sound level at each monitoring location shall be agreed before each event by the Licensing Authority.
- On the other day of the event, between 1100 and 2300, the sound level from amplified music and amplified speech shall not exceed 15dB above the background sound level (LA90) when measured at one metre from the façade of noise sensitive residential premises or at the agreed proxy monitoring locations (see condition \* above)
- The background sound level (LA90) shall be established for the period between 1100 and 2300 on equivalent days when there is no contribution of sound from the event or from the setting up and dismantling of the event, or when other events are being held at the premises. The background sound level shall be established at the agreed proxy monitoring locations (see condition \* above) The established background sound level shall be recorded within the noise management plan. Thereafter the background sound level shall be reviewed every three years.
- No amplified speech, amplified music or amplified sound emitted from the premises shall be audible so as to cause unreasonable disturbance within noise sensitive premises, with the windows open in a manner typical for ventilation, before 1100 and after 2300 on any event day.

### Annex 4 - Conditions attached after a Hearing by the licensing authority - 18th March 2019

The Sub-Committee decided (not unanimously) to grant the application with the following altered conditions to those applied for:

1. That the activities, namely Recorded Music, Late Night Refreshment and the campsite Bar that we applied for to cease 03.00, will cease at 01.00.
2. To start activities, namely plays, films, live music performance of dance and anything similar (indoors and outdoors) and recorded music (indoors and outdoors) on Friday, Saturday, and Monday at 11.00, but on Sunday at 12.00.

**Annex 5 - Conditions attached after a Hearing by the licensing authority - 28th April 2023**

The Sub-Committee decided it was appropriate, in order to promote the Licensing Objectives to add the following conditions to the licence:

1. White noise beepers will be used on plant and vehicles contracted by the licence holder and best endeavours will be used to require non-contracted vehicles to comply with the same standard operating less than 100 meters from boundary of residential properties.
2. Community meetings will be held and be convened by the Licencing Authority, one before and one after the event. The licence holder must attend these meetings and traffic management and sustainability must be discussed.
3. The premises licence holder will employ the services of a dedicated traffic management company to undertake an annual survey of traffic impacts arising from the set up for the event, the event, the event itself and get out of the event. The traffic management company must consult with local resident, businesses and emergency services. The traffic management company produce a Traffic Management Plan. The TMP must be made available to local residents no later than three months before the start of the set up for the festival.
4. That a suitably qualified member of staff to direct the traffic at the junctions in Remenham Lane and White Hill (A413) will be continuously present.

**Annex 6 – Plans**

Plans of premises attached, dated 07/11/18, Rewind South 2019.

# Licensing Act 2003

## Premises Licence Summary

# PR0462



**WOKINGHAM  
BOROUGH COUNCIL**

**Enforcement & Safety Service  
Wokingham Borough Council  
Shute End  
Wokingham  
Berkshire  
RG40 1BN**

### Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

**Rewind Festival Limited**

Temple Island, River Thames, Remenham

WHERE THE LICENCE IS TIME LIMITED THE DATES

Start: 25 March 2019

End: Indefinite

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

Plays  
Films  
Live Music  
Recorded Music  
Performance of Dance  
Other Entertainment Similar to Live or Rec Music or Dance Performance  
Late Night Refreshment  
Supply of Alcohol

THE OPENING HOURS OF THE PREMISES:

Mon 00:00-14:00

Fri 09:00-00:00

Sat 00:00-00:00

Sun 00:00-00:00

Seasonal Variations:

Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.

THE TIMES THE LICENCE AUTHORIZES THE CARRYING OUT OF LICENSABLE ACTIVITIES:

Plays	Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00 Indoors and Outdoors Seasonal Variations: Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.
Films	Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00 Films may be shown outdoors and / or in temporary structures- either standalone or as a backdrop to other performances. Film soundtracks, where applicable will be amplified. Indoors and Outdoors Seasonal Variations: Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.
Live Music	Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00

# Licensing Act 2003

## Premises Licence Summary

PR0462

	<p>Amplified performances of live music. After 2300 on each day, music noise levels will be reduced to a level agreed with Licensing Authority prior to event, as part of the Noise Management Plan.</p> <p>Indoors and Outdoors</p> <p>Seasonal Variations:</p> <p>Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Recorded Music	<p>Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00</p> <p>Performances of pre-recorded music; pre-recorded music as incidental backdrop to arts and cultural performances.</p> <p>After 2300 on each day, music levels will be reduced to a level agreed with Licensing Authority prior to event , as part of the Noise Management Plan.</p> <p>For the avoidance of the doubt, DJ sets are performances of recorded music.</p> <p>Indoors and Outdoors</p> <p>Seasonal Variations:</p> <p>Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Performance of Dance	<p>Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00</p> <p>Standalone dance performances as part of arts and culture programme; dancing as part of live music and DJ performances.</p> <p>Indoors and Outdoors</p> <p>Seasonal Variations:</p> <p>Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Other Entertainment Similar to Live or Rec Music or Dance Performance	<p>Fri 11:00-01:00 Sat 11:00-01:00 Sun 12:00-01:00</p> <p>Performance of walk around theatre or circus; other forms of arts performance - to form part of wider programme of content within the event.</p> <p>Indoors and Outdoors</p> <p>Seasonal Variations:</p> <p>Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Late Night Refreshment	<p>Fri 23:00-01:00 Sat 23:00-01:00 Sun 23:00-01:00</p> <p>Hot and cold food and hot drinks; served from food concessions</p> <p>Indoors and Outdoors</p> <p>Seasonal Variations:</p> <p>Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>
Supply of Alcohol	<p>Fri 12:00-01:00 Sat 12:00-01:00 Sun 12:00-01:00</p> <p>Seasonal Variations:</p> <p>Event will be a maximum of three days duration, finishing early on morning of the fourth day, and limited to one event per calendar year.</p>

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF PREMISES

On Premises

# Licensing Act 2003

## Premises Licence Summary

PR0462

### NAME AND (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Rewind Festival Limited, 30 St John Street, London, EC1M 4AY  
Telephone: 07957 362363  
steve@sjpents.co.uk

### REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

08915210

### NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Mr Benjamin Turnbull

### STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

Date of Issue: 11 May 2023



**Signature of Authorised Officer**

New Premises Application - 25/03/2019  
Variation of DPS - 31/07/2019  
Variation of DPS - 04/12/2020  
Change of Registered Address - 04/12/2020  
Variation of DPS - 18/08/2022  
Review of Premises Licence - 09/05/2023

# REWIND SOUTH

SOUTH

Broadwick Lve

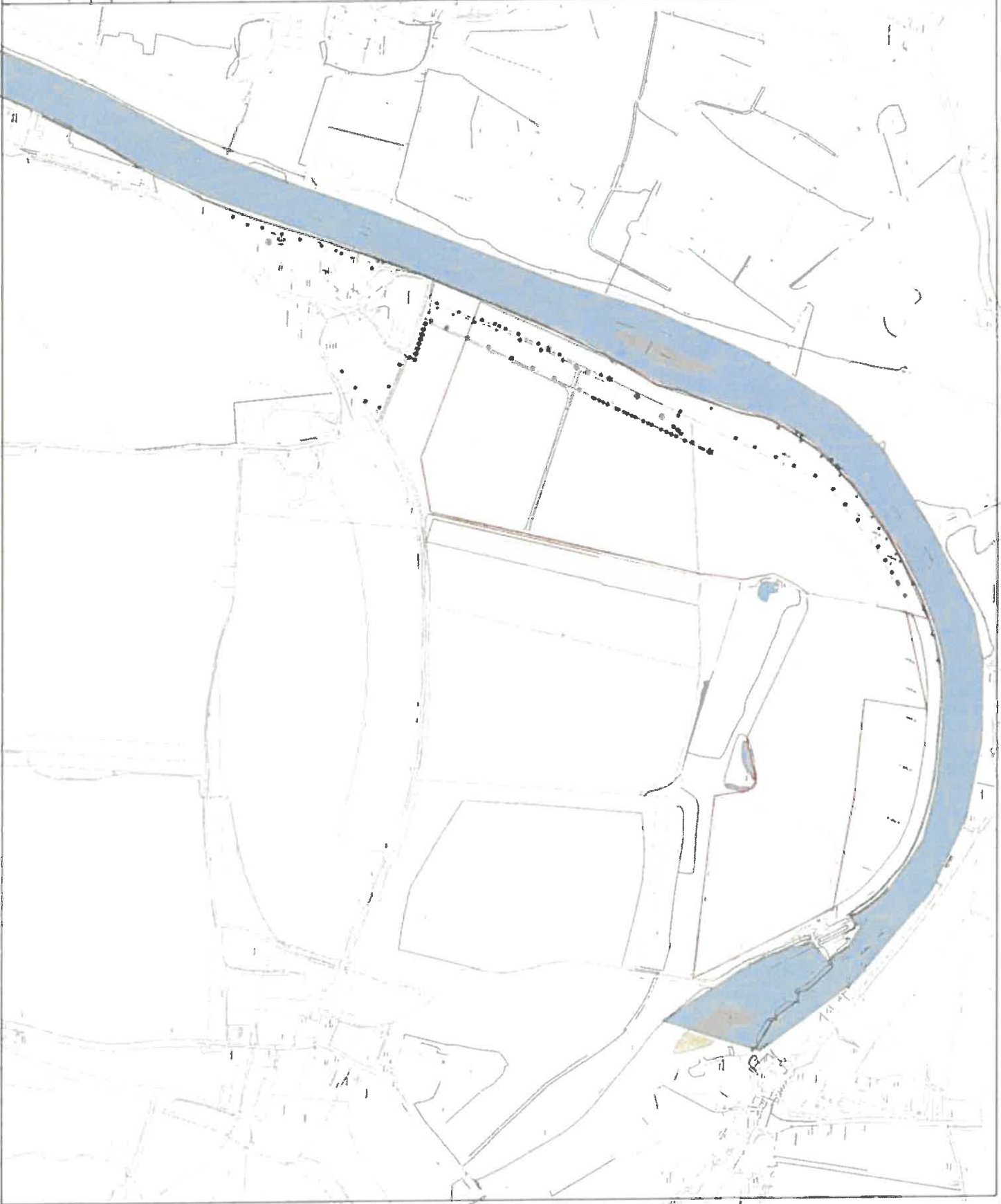
**KEY**

	100% Broadwick Lve		100% Sewer
	75% Broadwick Lve		75% Sewer
	50% Broadwick Lve		50% Sewer
	25% Broadwick Lve		25% Sewer
	0% Broadwick Lve		0% Sewer
	Proposed Sewer		Proposed Sewer
	Proposed Sewer		Proposed Sewer
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No.	Date	Revision Notes

Revision South 2019

<p>Client: <b>K&amp;N Alexander</b></p>	
<p>Drawn By: <b>JANV</b></p>	<p>Scale: <b>1/4" = 1'-0"</b></p>
<p>Block: <b>2250 @ A3</b></p>	<p>Sheet No: <b>V1</b></p>
<p>Date: <b>07/11/15</b></p>	<p>Project Name: <b>REWIND SOUTH</b></p>
<p>Project Number: <b>15-000000</b></p>	<p>Revision: <b>01</b></p>





# REWIND SOUTH

## Broadwick Live

- KEY**
- Red line: Proposed road
  - Blue line: Proposed drainage
  - Green line: Proposed landscaping
  - Yellow line: Proposed lighting
  - Grey line: Proposed boundary
  - Black line: Existing road
  - Blue hatched: Water
  - Green hatched: Grass
  - Yellow hatched: Pavement
  - Grey hatched: Concrete
  - Black hatched: Asphalt
  - White hatched: Gravel
  - Red hatched: Brick
  - Blue hatched: Stone
  - Green hatched: Sand
  - Yellow hatched: Clay
  - Grey hatched: Rock
  - Black hatched: Soil

No.	Date	Revision Notes

Sheet No. **Rewind South 2019**

Client: **K&J Alexander**  
 Drawn By: **IMV**  
 Scale: **2250 @ A3**  
 Date: **07/11/18**  
 Title: **V9**  
 File Name: **Rewind South 2019.dwg**



# REWIND SOUTH

## SOUTH

Client: **Broadwick Live**

**LEG**

[Symbol]	Proposed Footway	[Symbol]	Proposed Cycleway
[Symbol]	Proposed Pavement	[Symbol]	Proposed Green Space
[Symbol]	Proposed Road	[Symbol]	Proposed Drainage
[Symbol]	Proposed Fencing	[Symbol]	Proposed Boundary
[Symbol]	Proposed Wall	[Symbol]	Proposed Structure
[Symbol]	Proposed Gate	[Symbol]	Proposed Access
[Symbol]	Proposed Sign	[Symbol]	Proposed Light
[Symbol]	Proposed Tree	[Symbol]	Proposed Plant
[Symbol]	Proposed Bench	[Symbol]	Proposed Bin
[Symbol]	Proposed Lamp	[Symbol]	Proposed Pole
[Symbol]	Proposed Post	[Symbol]	Proposed Marker
[Symbol]	Proposed Boundary	[Symbol]	Proposed Structure
[Symbol]	Proposed Wall	[Symbol]	Proposed Structure
[Symbol]	Proposed Gate	[Symbol]	Proposed Access
[Symbol]	Proposed Sign	[Symbol]	Proposed Light
[Symbol]	Proposed Tree	[Symbol]	Proposed Plant
[Symbol]	Proposed Bench	[Symbol]	Proposed Bin
[Symbol]	Proposed Lamp	[Symbol]	Proposed Pole
[Symbol]	Proposed Post	[Symbol]	Proposed Marker

No.	Date	Revision Notes

Sheet No: **Rewind South 2019**

Drawn by: **Karl Alexander**  
Checked by: **H&V**  
Date: **22/05/13**  
Scale: **07/11/18**  
Revision No: **V1**  
Features



Client: **Broadwick Live**

**KEY**

- 1000m Scale Bar
- North Arrow
- Proposed New Development
- Existing Development
- Green Belt
- Other Designated Land
- Other Land Use
- Other Land
- Other

No. Date Riverbank Notes

Project Name: **Rewind South 2019**

Author: **Katie Alexander**  
Client: **HLV**  
Scale: **Z50 @ A3**  
Date: **07/11/18**  
Drawing No: **V1**



# REWIND

## SOUTH

Broadwick Live

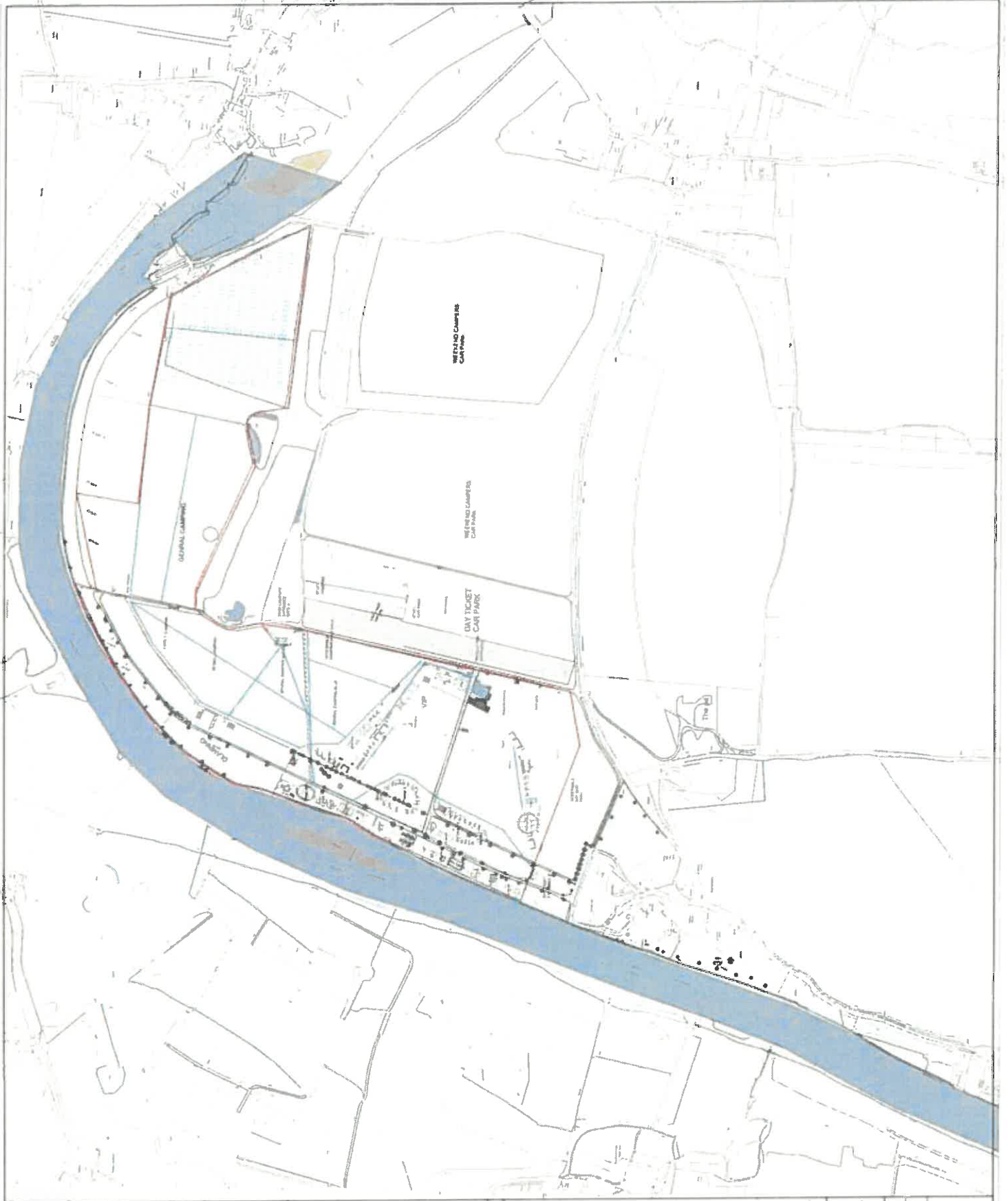


No. Date

Revisions

Rewind South 2019

Project No. 2250 @ A3  
Date 07/11/19  
Sheet No. V1 of 01  
Project Name Broadwick Live



# REWIND

## SOUTH

Broadwick Live

**LEGEND**

[Symbol]	EXISTING
[Symbol]	NEW
[Symbol]	TO BE DEMOLISHED
[Symbol]	TO BE PRESERVED
[Symbol]	TO BE REDEVELOPED
[Symbol]	TO BE EXCAVATED
[Symbol]	TO BE RECONSTRUCTED
[Symbol]	TO BE REPAIRED
[Symbol]	TO BE REPLACED
[Symbol]	TO BE MAINTAINED
[Symbol]	TO BE MONITORED
[Symbol]	TO BE REMOVED

No. Date Revision Notes

Sheet No: Rewind South 2019

Client: Administrator  
 Date: 07/11/18  
 Scale: 1:1000  
 Version: V1

