

## REMENHAM PARISH HALL COMMITTEE MEETING

Minutes of Meeting on Thursday 10 February 2022 at 5.00pm at Home Farm

**Present:** Father Jeremy Tayler (Chair)  
Janette Brown  
Lene de Wesselow  
Charlotte Every  
Sue Laing  
Jacky Ronald  
Felicity Rutland (Secretary)  
Pat Sly

### 1. Apologies

Apologies had been received from Nigel Gray and Allan Henderson

### 2. Minutes of the last meeting (18 November 2021)

These were confirmed as accurate (subject to correcting Liz Cope's name – typo Pope).

### 3. Matters Arising

There were no Matters Arising not covered elsewhere on the agenda

### 4. Platinum Jubilee

Tea Party: This was confirmed for Sunday 5 June, in the Parish Hall Garden from 3.00pm. To be free to Parishioners but with a cash bar. No evening event.

Decorations: The committee to be responsible, using existing decorations, with coloured napkins to be bought, as before. **ACTION: Charlotte (Napkins)**

Catering: The Committee to be responsible for sandwiches, the WI to be asked to provide cakes: **ACTION: All (in due course) and Pat (for WI).**

Wet Weather Plan: It seemed that gazebos owned by the Hall (3) and members of the Committee would probably be sufficient but a plea for additional ones to be made nearer the time.

Commemorative mugs for children under 16: Jeremy confirmed that he had asked the Parish Council and was awaiting a reply. (Note, there would be a PC meeting the following Monday.)

Publicity: An email to be sent to all parishioners, replies to go to Sue, including a mention of 'something for the children'. **ACTION: Felicity**

Flower Festival: This was agreed as highly desirable, for the whole of the Jubilee weekend. Penny Whitfield now to be asked (having settled into the role!), including liaison re colour schemes etc with the bride who is getting married on the Saturday. **ACTION: Charlotte**

Concert on Saturday Evening, 4 June: This was agreed, in the Church from 6.00 to 7.30pm. Sebastian, Madeline, John Padley would be asked (Sue) and Henley Youthful Orchestra and Adam Isaac (Felicity). Drinks to be provided in the interval or afterwards.

**ACTION: Sue and Felicity (Music) and Charlotte (Prosecco!)**

Sponsorship: Copas, Swarzenbach, HRR and Rewind to be asked (Charlotte) and Henley Festival (also for regular support, not just Jubilee) (Sue). **ACTION: Charlotte and Sue**

## 5. Hall maintenance

Pat had met with Barry, who is very kindly willing to continue to do some of the more major tasks, despite having moved to Goring. Steve Allender continues with cleaning. Ideally we need occasional help with basic tasks such as replacing lightbulbs. It was agreed that what was needed was someone like Nick Austen who had volunteered to help with the churchyard after a plea in the newsletter and who was doing a wonderful job. A request for help would be put in the next Newsletter. **ACTION: Pat and Felicity**

Pat had been asked by the Parish Clerk if the proposed lights for the front wall should be motion sensitive or on a timeswitch. Motion sensitive was agreed and Sue will contact the Clerk about this and also querying why it was taking so long to sort out the pot holes and paving. **ACTION: Sue**

Awnings were discussed, after postponing this during the lockdown. Felicity went through the two quotes received two years, and she and Pat agreed that they had preferred the company in Hare Hatch ('Awnings Kover-it'), so an up-to-date quote would be requested, to include sideposts. **ACTION: Felicity**

It was agreed that ideally the cost (£3/4000) would be shared one third each by the Parish Hall Committee, the Thespians and the Parish Council. **ACTION: Pat and Felicity** (Thespians) and **Jeremy** (Parish Council).

## 6. Hall lettings

Pat circulated an impressive list of current lettings, many of them for family gatherings.

Nigel had recommended that in view of the increase in energy costs, letting rates should be increased by at least 10%.

It was agreed that:

- For all new lettings from now the hourly rental rate of £20 should be increased to £25
- For all new lettings from now the daily rate for weddings should be increased from £800 to £1,000, with the rate for days either side increased from £200 to £250 and the rate for wedding parking increased to £100, with the Hall open for use of cloakrooms.
- The concessionary rate for Melanie/dog classes and for the WI would continue, with the concession made clear (that other rates were being increased)
- Other Charity/community concessions would continue to be considered on a case-by-case basis
- All rates would be reconsidered for January 2023

Jeremy reported that there were a number of weddings booked for this year, but only one of these had booked the Hall for the reception. He suggested and it was agreed that a flyer was needed for all wedding enquiries explaining the availability of the hall and if possible including suggestions for marquees and caterers.

New rates to be put in the newsletter and on the website. Charlotte agreed to design the proposed flyer. **ACTION: Pat and Charlotte**

## **7. Finances**

In addition to his recommendation on letting rates, Nigel had reported in his absence that the accounts were with the auditors, and that they showed a healthy position.

## **8. Future events**

**Sponsored Walk:** In view of the focus on Jubilee celebrations it was agreed to postpone consideration of this until later in the year. Not all the committee were convinced that the walk should be sponsored, although there should be an entry fee and charges for soup/ refreshments etc, plus the opportunity to make donations. **ACTION: Sue, Charlotte and Jacky after the Jubilee.**

**Thespians:** This was confirmed as definite, performances on Thursday 31 March and 1<sup>st</sup>/2<sup>nd</sup> April. Although the dates and how to purchase tickets was mentioned in the last Newsletter it didn't appear that there was much awareness of the production; an email with the details would be sent to recipients of the newsletter and a poster put on Notice boards. **ACTION: Felicity**

**Remenham Fayre:** It was agreed that this should be held on Sunday 4 September. A new 'Master of Ceremonies' was needed to replace Barry Rosier. Apart from announcing the date, organisation of this would be considered after the Jubilee.

**Letters Evenings:** It was agreed that this is a good idea, but again to be considered for later in the year after the Thespians and the Jubilee. **ACTION: Allan and Felicity in due course.**

## **9. Any other Business**

None

## **10. Date of Next meeting**

Thursday 7 April at 6.00pm in the Parish Hall (with correspondence and planning for the Jubilee to continue by email/phone from now until then).

*FMR / 12 February 2022*